



## Application to vary a premises licence to specify an individual as designated premises supervisor under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the Guidance Notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

#### I/We

[full name(s) of premises licence holder]

MRS RADHIKA NAVAK

being the premises licence holder, apply to vary a premises licence to specify the individual named in this application as the premises supervisor under section 37 of the Licensing Act 2003

Premises licence number	001527
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#### Part 1 – Premises details

Postal address of premises or, if none Ordnance Survey map reference or description

150 BALGORES LANE  
GIDEA PARK

Post town ROMFORD

Post code RM2 6BP

Telephone number (if any) 01708 726998

Description of premises (please read Guidance Note 1)

CONVENIENCE STORE WITH OFF-LICENCE AND NATIONAL LOTTERY.

**Part 2**

**Full name of proposed designated premises supervisor**

KIRUSHAWARAN KIRUSHNAKOPALU

**Personal licence number of proposed designated premises supervisor and issuing authority of that licence (if any)**

DH/PER/876/2010

**Full name of existing designated premises supervisor (if any)**

MRS RADHIKA NAYAK

**Please tick ✓ yes**

I would like this application to have immediate effect under section 38 of the Licensing Act 2003

I have enclosed the premises licence or relevant part of it

(If you have not enclosed the premises licence, or relevant part of it, please give reasons why not)

Reasons why I have failed to enclose the premises licence or relevant part of it

**CHECKLIST**

**Please tick ✓ yes**

I have made or enclosed payment of the fee

I will give a copy of this application to the chief officer of police

I have enclosed the consent form completed by the proposed premises supervisor

I have enclosed the premises licence, or the relevant part of it or explanation

I will give a copy of this form to the existing premises supervisor, if any

I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 5 – Signatures** (please read Guidance Note 2)

**Signature of applicant or applicant’s solicitor or other duly authorised agent.** (See Guidance Note 3) **If signing on behalf of the applicant please state in what capacity.**

Signature ..... G. Radhika ..... Date ..... 2/8/2013 .....

Capacity ..... PREMISES LICENCE HOLDER .....

**For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant’s solicitor or other authorised agent.** (please read Guidance Note 4) **If signing on behalf of the applicant please state in what capacity.**

Signature ..... Date .....

Capacity .....

<b>Contact name (where not previously given) and address for correspondence associated with this application</b> (please read Guidance Note 5)	
<b>Post town</b>	<b>Post code</b>
<b>Telephone number (if any)</b>	
<b>If you would prefer us to correspond with you by e mail your e mail address (optional)</b>	

**Guidance Notes**

1. Describe the premises. For example the type of premises it is.
2. The application form must be signed.
3. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
4. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
5. This is the address which we shall use to correspond with you about this application.



**Consent of Individual to being specified as premises supervisor**

KIRUSHNAWARAN KIRUSHNAKOPALU

[full name of prospective premises supervisor]

of 3 MAYFAIR ROAD

DARTFORD

DAISY

.....  
[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premise supervisor in relation to the application for

Designated Premises Supervisor

[type of application]

by

Application to vary a premises licence to specify an individual as Designated Premises Supervisor.

relating to a premises licence

001527

[number of existing licence]

for

GIDEA PARK CONVENIENCE STORE

150 BALGORES LANE, GIDEA PARK, ROMFORD, RM2 6BP.

[name and address of premises to which the application relates]

And any premises licence to be granted or varied in respect of this application made by

.....  
[name of applicant]

concerning the supply of alcohol at

.....  
[name and address of premises to which the application relates]

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which are set out below

Personal licence number

..... DH/PER/876/2010  
[personal licence number, if any]

Personal licence issuing authority

DARTFORD BOROUGH COUNCIL

.....  
[insert name and address and telephone number of the personal licence issuing authority, if any]

Signed

..... K. Kiran

Name [please print]

..... KIRUSHNAWARAN KIRUSHNAKOPALAN

Date

..... 28/08/13



**PERSONAL LICENCE**

**Holders full name:**

**Mr Kirushnawaran Kirushnakopalu**

**Licence No: DH/PER/876/2010**

**Expiry Date 31/12/2020**

**Enforcement & Regulatory Services**



Joanne Philpott      Senior Licensing Officer

**DARTFORD**  
BOROUGH COUNCIL

Mr Kirushnawaren Kirushnakopalu  
3 Mayfair Road  
Dartford  
Kent  
DA1 5AG

Please ask for: Caroline Hillman  
Direct Line: (01322) 343000  
Direct Fax: (01322) 343607  
E-mail: caroline.hillman@dartford.gov.uk  
DX: 31908  
Your Ref: Personal Licence  
Our Ref: DH/PER/876/2010  
Date: 16 December 2010

Dear, Mr Kirushnakopalu

**Re: Application for Personal Licence - Licensing Act 2003.**

I enclose your Personal Licence issued under the above Act which is valid for 10 years and authorises you to sell or supply alcohol by retail at any premise where a Premises Licence is in force throughout England and Wales.

Dartford Borough Council (The Licensing Authority) is the authority responsible for the administration and enforcement for your Personal Licence whilst it is valid, no matter where in the country you live or work.

A holder of a Personal Licence commits an offence if they:

1. Fail to notify the Licensing Authority of a change of name or address.
2. Fail to notify a court, when charged with a relevant offence that the defendant is a Personal Licence holder, or to produce the licence to the court.
3. Fail to notify the Licensing Authority of conviction for a relevant or foreign offence.
4. Fail to produce a Personal Licence for inspection by an authorised officer or constable on licensed premises.

All the above notifications should be given in writing to the Licensing Section at the address below.

Yours sincerely



Caroline Hillman  
Licensing Administrator